

CRAFTON COUNCIL
Minutes
April 6, 2010

Present: Gino Barabani (for Colleen Gamboa), Clare Hinkle, Denise Hoyt, Matthew Lee, Candace Leonard, Cheryl Marshall, Charlie Ng, Catherine Pace-Pequeno, Scott Rippy, Rebecca Warren-Marlatt

I. Call to Order

Charlie Ng called the meeting to order at 1:00 p.m.

II. Approval of Minutes

By consensus, the Minutes of the March 30, 2010, meeting were approved.

III. Budget

Charlie distributed copies of the *SBCCD DRAFT Budget Model*, *SBCCD District Allocation Model*, *SBCCD District Allocation Model Guiding Principles*, and *2010-11 Unrestricted Development Budget Expenses After Revenues*. Charlie reviewed the documents and gave an overview of district revenues, revenues earned by the colleges, and how those revenues are distributed to the campuses.

In response to a question regarding parking fines, Charlie is not sure where that revenue goes but will find out and report back to the Council. It was pointed out that funding for this year's SERPs are accounted for but not last year's SERPs. Charlie will find out where last year's SERPs are and report back to the Council.

The Council agreed that the *SBCCD District Allocation Model* clearly shows where the money is and how it is allocated. Providing there are no changes prior to the Governor signing the State Budget, CHC will receive \$17.9 million to run the campus. Clare pointed out that the District is spending a lot of money on KVCR while at the same time, CHC is cutting classes.

The Council discussed the *2010-11 Unrestricted Development Budget Expenses After Revenues* prepared by Charlie. Charlie explained that the Model will stay the same, but depending on the State's final allocation, funding could change. CHC is currently under budgeted and deficits will have to come out of line items. If CHC comes out short, we will go to the District and ask them what they want us to do. Charlie pointed out that the Governor's budget includes 2% Growth funds but Interim Chancellor Baron believes there is a very slim chance we will receive those funds.

Charlie will give presentations on the Budget to all the constituency groups this week. The Chancellor is also doing a webcast on the District's Budget Model this week.

IV. Other

- **Gap Analysis**

Matthew stated that for the Council and for the EMPC, he did a gap analysis of the EMP components that do not appear in the 2009-10 P&PRC priorities, and distributed copies of his report. Matthew stated he would not expect every priority to be associated with something in the EMP, but was pleased to find there were very few gaps. The alignment is very good, even though CHC is in a transition phase and the units did not have an EMP to look at; next year there will be an EMP and there should be fewer gaps. Matthew will review the list again to see if he missed anything, and asked the VPs to do the same.

- **Development Budget**

Charlie stated that the Development Budget is due to District April 26 so CHC Units will need to have their budgets to Charlie by April 16. Essentially, CHC has two weeks to prepare the Developmental Budget and have cost-saving strategies in place. Because of the tight timeline, it was suggested Crafton Council meet again next week.

- **SBCCD AP 2225**

Matthew stated that the CHC's Collegial Consultation Document references the CHC Organizational Handbook, which is not completed, so it should not be sent for Board approval until the Handbook is finished. The Handbook will probably be a summer project.

V. Adjournment

The Council adjourned at 2:30 p.m.

NEXT MEETING TO DISCUSS BUDGET: TUESDAY, April 13, 1:00 p.m.